

MINUTES  
**Ottawa English Country Dance Annual General Meeting.....June 25, 2014**

The AGM 2014 was held in Orange Hall at 7:30 pm on June 26. The meeting was chaired by Mary Williams, and minutes taken by Sara Lawson. There were 18 members in attendance and 2 ½ guests. (Roger, Emily and Calum)

The Agenda was approved with one correction (OECD Secretary is Sara Lawson). Moved Brenda, seconded Irfona.

The Minutes of OECD AGM 2013 were approved. Moved Sara, Seconded Janet Inouye. It was confirmed that the Playford Players have received their "raise" throughout the past year.

Highlights of the Year:

Mary noted that this past year, the membership has increased from 30 to 38. That's 27%!  
John Nash called at a beginners dance at Chrysler ON July 20 2013. The event was a success.  
David Smukler was a guest caller at Mlacak on March 14 2014. There was no extra fee for dancers.  
Two demo dances were done during the year: Engineers Wives and Park Place.  
Two "Introduction to ECD" sessions were offered on March 29, 2014 and May 10, 2014. Many club members supported the events. Callers: John, Mary, Anne.

CDSS Centennial year and POTD2

Guest Emily Addison reported that CDSS has planned a conference in Canada, in Ottawa on the weekend of March 20-22 2015, spearheaded by Linda Henry, the Outreach Manager for CDSS. Discussion topics for workshops -- finance, bands, publicity, recruiting new dancers etc. There will be some dancing, English & Contra. Sara Lawson has volunteered to act as treasurer of the conference, and contact between OECD and the event organizers.

Beginners Instruction

It was affirmed that our two beginner sessions are useful and should be continued. Thanks to Anne Thornton-Hill who has given this instruction for >2 years.  
New dancers felt that one session was sufficient to launch them with reasonable confidence into the main group. Don Smith would like to see more technique instruction in the main group.  
Perhaps concentrating on a "move a month" might be considered by the callers. (rights & lefts; circles; gating; honouring etc)  
If new dancers drop in when beginner classes are not being offered, they may need to watch a more complex dance. The dance may be repeated to include them the second time.

Treasurer's Report Godfrey Williams

This report is affixed to the minutes.  
The 2014 year-end negative balance of \$411.69 is explained by the fact that we had to pay in advance for the Churchill Centre for TTO 2014 in November. Apart from that, we actually had a positive balance of about \$408. Gratuities for guest musicians and callers came to \$620, higher than usual. Rents at both Mlacak increased. Orange Hall membership fell from 13 to 11, (it is not subsidized and must pay for itself) so membership fee there will rise in the coming year.

The treasurer proposed the following additions:

1. Orange Hall fee to be increased from \$30 to \$40 per session (half year)
2. John will move the web site and wiki from Ottawa University to GoDaddy; cost will be \$67.68 first year, and \$135 thereafter. The wiki contains some 600 dances and is immensely useful to our callers.
3. Crowfoot will play at Mlacak on March 6. Dancers will pay \$10 each for the evening and the club will make up the rest for their fee. (\$500 in this case)
4. \$500 to be allocated for the purchase of dance music and instructions for the club.
5. \$400 to be allocated for the purchase of a laminator and name tags with bar magnets

Treasurer's report and recommendations were accepted.

Moved Godfrey, seconded Brenda. Carried

TTO Trip to Ottawa -- Ball Weekend Report--Sara Lawson

TTO 2013 in November of last year was a social and financial success. Scott Higgs called, Crowfoot played, and we cleared \$530.

The committee remains the same: Chair Sara L, Venue and Refreshments Mary W, Musicians & Callers Irfona, Website and Contacts Graham and Treasurer Godfrey.

For the upcoming TTO 2014 this November 7-9, we have engaged Joanna Reiner as caller, and musicians Karen Axelrod and Eric Marten. Registration forms are available

on paper and on the website.

#### Election of OECD Officers

There were no changes made to the present roster...it remains-

President	Mary Williams
Vice President and Wiki Master	John Nash
Treasurer	Godfrey Williams
Secretary	Sara Lawson
Publicity	Brenda Heming, Suzette Argo, Sofia
Beginners classes	Anne Thornton-Hill
Music and Caller Roster	Irfona Larkin
Website and Club contacts	Graham Thompson
Ball Chairperson	Sara Lawson
Official board of directors of the non-profit organization OECD:	John, Godfrey, Irfona, Michelle and Graham. Secretary, Sara.

Other volunteer jobs--Tea maker, cookie monster, dance recorder, rental contact, brochure producer, computer & wiki bringer.....also remain the same till changed.

Anyone interested in helping with these jobs please talk to Mary.

#### Name tags

From a page of designs presented by Jane, we favored a name tag format, with the TTO logo in a light colour as background, and both names in prominent black, surname larger. Double magnet bar. Final format up to Jane who will produce tags for TTO and for all other club members.

We adjourned at 8:30 Moved John, Seconded Suzette.  
And then we danced four dances.

**\*\*See financial summary below\*\***

#### **Ottawa English Country Dance Club Financial Summary**

**1 June 2013 to 31 May 2014** (part of draft issue 9<sup>th</sup> June 2014)

<b>Year Ending 31st May</b>	<b>2014</b>	<b>2013</b>
<b>Income</b>		
Mlacak receipts	2851.04	2425.00
Orange Hall receipts (Note 1)	690	870
Ball Receipts	5923.70	4652.63
Other Income (Note 2)	450.75	255
<b>Total receipts</b>	<b>9915.49</b>	<b>8202.63</b>
<b>Expenditures</b>		
Mlacak and Orange Hall Rental	1922.91	1746.10
Musicians Gratuity (Note3)	1080.00	1580
Miscellaneous (Note 4)	673.19	1777.46
Ball Expenses (Note 5)	5847.34	2884.1
Donation to CDSS (ball expense)	-	1200.00
Churchill hall rental for TTO 2014	803.74	-
<b>Total expenses</b>	<b>10327.18</b>	<b>9187.66</b>
<b>Net surplus</b>	<b>-411.69</b>	<b>-985.03</b>
<b>Excluding TTO 2014 rental</b>	<b>(407.03)</b>	<b>-985.03</b>
Opening Bank Balance	4634.16	5619.19
Closing Bank Balance	4222.47	4634.16
<b>Increase in bank balance</b>	<b>-411.69</b>	<b>-985.03</b>

Notes:

1. Orange Hall was not self-supporting and a fee increase is recommended for the 2014-2015 season from \$30 to \$40/session.
2. Demonstration dances include Chrysler, J.Kennedy and S.Lopoukhine.

3. 2013 gratuity included \$500 for Crowfoot.
4. Miscellaneous expenses include the following:
  - Refreshments (Cookies, drinks, pizza) \$265.42
  - David Smukler caller fee \$75
  - CDSS annual fee \$90.74
  - TD purchase of cheques \$55.30
  - Demo dance callers gratuity \$45
5. Compared with 2013, musician and caller expenses were considerably higher.

Full Membership:	2014	2013	2012
Mlacak	38	30	32
Orange Hall	11	13	15

Draft respectfully submitted by Godfrey Williams 9<sup>th</sup> June 2014